

**BELMONT UNDERGRADUATE RESEARCH SYMPOSIUM
CONVOCAATION CREDIT FORM FOR STUDENT PANELS**

Name _____ Major _____

I.D. Number (MUST BE THE 12 DIGIT NUMBER from the Student ID*) _____

*Social Security # and BUid will NOT be accepted.

Policies and Procedures:

1. Convocation credit (AL) will only be granted for students who attend ONE HOUR or TWO HOURS of student presentations for a maximum of 2 Academic Lecture credits. Credit will **NOT** be rounded up to the nearest hour. (Ex. if you attend 1 hour and 30 minutes of programs, you will only receive 1 AL credit)
2. For each 15 minute session attended, the faculty moderator should initial that session. Credit will **NOT** be given unless **EACH BLANK** is initialed by a faculty moderator.
3. If a presentation lasts longer than 15 minutes, indicate the amount of time a student has attended a session by initialing the appropriate number of boxes. EX: 45 minutes = 3 boxes initialed
4. This form does NOT include the Keynote Address. A separate scanner will be used for this event.
5. **It is the student's responsibility to return this form to the The Office of the Assistant Provost, Fidelity 209 by 3:00 p.m. on Friday, May 1.** Do NOT submit this form to Student Affairs directly. Late forms will not be accepted.

Faculty Moderator: Please have student fill in the blanks for **every 15 minutes** the student has attended your BURS session. **EACH BLANK MUST ALSO BE INITIALED BY THE FACULTY MODERATOR FOR THE STUDENT TO RECEIVE CREDIT.**

Hour 1

Session # and Dept.	Presenter	Time of Presentation	15 MIN	Initial of Moderator
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Hour 2

Session # and Dept.	Presenter	Time of Presentation	15 MIN	Initial of Moderator
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

I attest that the information that I am giving is true and accurate.

Student Signature

Date