



LETTERHEAD

Departmental Letterhead - 8.5 x 11, standard Belmont University letterhead, PMS 281 (blue ink), 70# Cougar white paper

500 - \$55	1500 - \$115	2500 - \$170	4000 - \$250
1000 - \$85	2000 - \$145	3000 - \$195	4500 - \$300

2nd Sheet Letterhead - 8.5 x 11, blank, 70# Cougar white paper

500 - \$17.50	1000 - \$35	2000 - \$70
---------------	-------------	-------------

Monarch Letterhead - 6.25 x 9, standard Belmont University letterhead, PMS 281 (blue ink), 70# Cougar white paper

500 - \$55	1000 - \$85	1500 - \$115	2000 - \$145
------------	-------------	--------------	--------------

ENVELOPES

#10 Letter - Standard Belmont University envelope, PMS 281 (blue ink), 70# Cougar white paper

500 - \$77	1500 - \$165	2500 - \$255	4000 - \$385
1000 - \$120	2000 - \$210	3000 - \$295	5000 - \$457

#10 with window - Standard Belmont University envelope, PMS 281 (blue ink), 70# Cougar white paper

500 - \$60	1000 - \$90	2000 - \$130
------------	-------------	--------------

#9 BRE - Standard business reply envelope, black or PMS 281 (blue ink), 70# Cougar white paper

1000 - \$80	2000 - \$155
-------------	--------------

A6 Invitation - 4.75 x 6.5 envelope, PMS 281 (blue ink), 70# Cougar white paper, pairs with A6 note card and Monarch letterhead

500 - \$90	1000 - \$115
------------	--------------

6 x 9 - Standard Belmont University envelope, PMS 281 (blue ink), *booklet or catalog, 70# Cougar white paper

500 - \$85	1000 - \$130
------------	--------------

7.5 x 10.5 - Standard Belmont University envelope, PMS 281 (blue ink), *booklet or catalog, 70# Cougar white paper

500 - \$90	1000 - \$135
------------	--------------

9 x 12 - Standard Belmont University envelope, PMS 281 (blue ink), *booklet or catalog, 70# Cougar white paper

500 - \$90	1000 - \$150	1500 - \$175	2000 - \$200
------------	--------------	--------------	--------------

*BOOKLET envelopes have opening on short side. CATALOG envelopes have opening on long side.

IF YOU ARE ORDERING SPECIFICALLY FOR A MAILING OF 200+ PIECES, PLEASE CONSULT WITH THE UNIVERSITY MAIL CENTER AT 460-6636 BEFORE ORDERING.

NAME TAG STICKERS - 1000 labels per box, PMS 281 (blue ink), crack n' peel paper

1 Box - \$80	2 Boxes - \$130
--------------	-----------------

MAILING LABELS - 600 labels per box, PMS 281 (blue ink), crack n' peel paper

1 Box - \$80	2 Boxes - \$130
--------------	-----------------

NOTE CARDS

Generic Note Card - A6, standard Belmont University fold-over note cards, PMS 281 (blue ink), 80# Cougar white paper

250 - \$120	500 - \$145
-------------	-------------

Personalized Note Card - A6, flat note card, PMS 281 (blue ink), 80# Cougar white paper, personalized with name

250 - \$45	500 - \$55
------------	------------

BUSINESS CARDS - Standard University cards, PMS 281 (blue ink), 80# Cougar white paper

500 - \$35	1000 - \$40
------------	-------------

Your order will NOT be processed without a sample of item(s) needed and a properly filled out Stock Order Request Form. PLEASE ALLOW 10 BUSINESS DAYS FOR PROCESSING AND AN ADDITIONAL 10 BUSINESS DAYS FOR PRINTING. If a quicker delivery is needed or the item or quantity you need is not listed above, please call our office at 460-6631 to discuss options.