

**Belmont University
Withdrawal Permission Form**

Semester (circle one): **Fall** Spring Summer Year _____

- Students are required to reapply through the Office of Admissions if absent or not enrolled for a semester.
- Date of withdrawal becomes effective upon return of this form to the Office of the Registrar with all the required signatures. Refer to the Belmont website and review the catalog for the complete policy on withdrawals/refunds.

Please Print:

Name: _____ Belmont ID:

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Phone Number: _____ Email address: _____@pop.belmont.edu

Do you have a housing assignment for the semester you are requesting a withdrawal? _____

If so, where do you live on campus? _____ Do you have a meal plan? _____

Do any of the following apply to you?

Student Athlete

VA Benefits

HOPE Scholarship*

Federal loans/grants (Title IV), State or Institutional Aid*

Please give your reason for withdrawing. Your response will be held in confidence. If more space is needed please use the back of this form.

*If you are receiving the Tennessee HOPE Scholarship, withdrawing from the University **may** discontinue your HOPE scholarship eligibility. Please see the Registrar's web page for information on the appeal process: <http://www.belmont.edu/registrar/hope.html>

*As a Title IV recipient, I understand that in accordance with Federal regulations, all or a portion of my loans or grants may be removed from my account. In the event funds are removed, I agree to pay any outstanding charges that result from this federal calculation. According to Belmont policy, institutional scholarships and grants may be removed thus creating additional charges for which I am responsible. Furthermore, if there are charges which I have incurred that have not yet posted to my student account, I understand and agree that I am responsible for these charges.

There are different refund deadlines for tuition/fees and housing/meal plans. I understand that it is my responsibility to follow up with Student Financial Services and Residence Life regarding my account and any balance that remains due to withdrawing from Belmont.

Student Signature: _____

Date: _____

OFFICE USE ONLY:

Registrar Office signature: _____ Date _____

Effective withdrawal date _____ Institutional refund of tuition (if applicable): _____%

Residence Life signature: _____ Date _____

SFS signature: _____ Date _____