



Division for Student Formation
Office of Accessibility Services
Documentation Guidelines for Physical, Systemic, or Health Related Disabilities

Appropriate documentation should be typed on your medical provider's letterhead, dated, and signed and include the following information.

- A diagnostic statement identifying the disability, the date of the current diagnostic evaluation, and the date of the original diagnosis
- A description of the functional impact of the disability
- List any treatments, medications, and/or assistive devices or services currently prescribed.
- A description of the expected progression or stability of the impact of the disability over time
- Recommendations for disability accommodations, adaptive devices, assistive services, and support services with accompanying rationale
- The name, title, and professional credentials of the diagnostician

Note: An IEP (Individualized Education Program) or a 504 Plan are not considered sufficient for the purpose of diagnosis.

Forward to: Belmont University, Dean of Students Office
Attn: Office of Accessibility Services
Beaman Student Life Center
Mail Stop: 22100 Student Life
Nashville, TN 37212-3757
Email: accessibility.services@belmont.edu
Fax: 615-460-6497