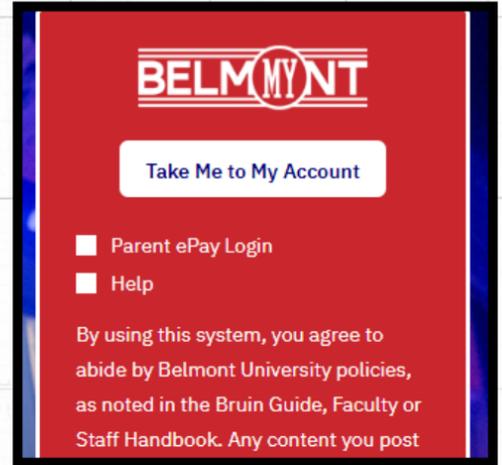


# HOW TO SETUP

## PARENT PLUS LOAN DIRECT DEPOSIT

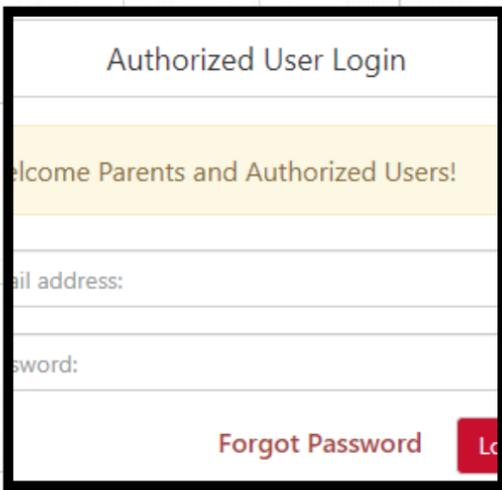
### 1° STEP

LOGIN TO PARENT EPAY PORTAL  
MY.BELMONT.EDU



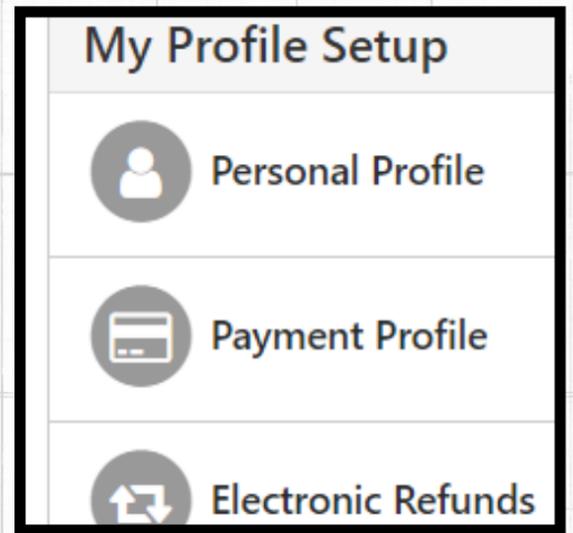
### 2° STEP

LOGIN USING YOUR AUTHORIZED  
USER INFORMATION



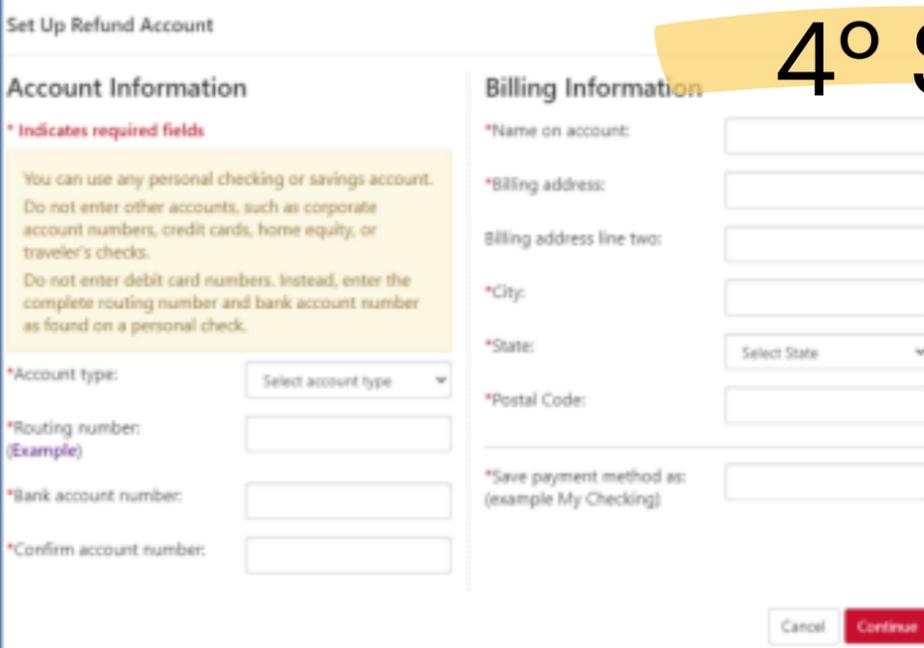
### 3° STEP

SELECT ELECTRONIC REFUNDS



### 4° STEP

VERIFY PARENT PLUS  
LOAN INFORMATION  
BY ENTERING BIRTH  
DATE & LAST 4 DIGITS  
OF SSN OF THE PLUS  
LOAN BORROWER  
(PARENT/LEGAL  
GUARDIAN)



### 5° STEP

USING THE  
DESIRED BANK  
ACCOUNT  
INFORMATION,  
SET UP DIRECT  
DEPOSIT REFUND  
ACCOUNT

